

A. Procurement of Goods and/or Logistics Services

The procurement of goods and/or logistics services to meet the operational needs of Bank BCA Syariah adheres to the procurement manual for goods and/or logistics services by Third Parties (vendors).

The guidelines for the procurement of goods and/or logistics services by third parties (vendors) include the following:

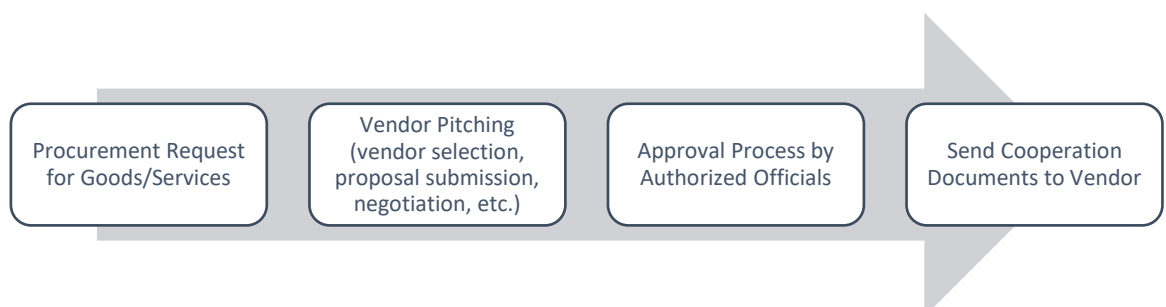
1. Procurement Documents for Goods and/or Logistics Services

This section outlines the necessary documents for the procurement of goods and/or services, including request memos, quotation letters, procurement approvals, cooperation documents, and billing (payment) documents.

2. Procurement Procedures for Goods and/or Logistics Services

This section regulates the procurement process flow for goods and/or services at Branch Offices or Work Units, the involvement of the Logistics Department in procurement, price negotiation guidelines, and the participants in negotiations.

The procurement process flow for goods and/or services is as follows:



B. Third Parties (Vendors)

To fulfill operational needs, reliable third parties (vendors) are essential to ensure BCA Syariah's requirements are met. BCA Syariah may designate vendors as partners or non-partners (one-off purchases) according to its needs and interests.

The scope concerning third parties (vendors) includes the following:

1. Vendor Selection Guidelines

This section provides guidelines for selecting third parties (vendors) for the procurement of goods and/or services, operational activities requiring collaboration, vendor/partner criteria and requirements, vendor selection, and approval of pitching results.

2. Vendor Evaluation

To assess the performance of vendors as stipulated in the cooperation contract, vendor evaluations are conducted periodically in accordance with the applicable vendor evaluation guidelines.

3. Vendor Selection Questionnaire

This consists of several questions that can be posed to (vendors) during the vendor selection process to determine the vendor to be chosen.

C. Forms to be Completed by Third Parties (Vendors)

This section regulates the forms that must be completed by third parties (vendors) when collaborating with BCA Syariah. The forms to be completed include, among others, the BCA Syariah partner compliance statement, external party registration form, and partner document checklist.